



Lifelong Music Academy Summer 2019 Private Music Lesson Program Important Policies

PLEASE NOTE: By enrolling in the Lifelong Music Academy's Summer 2019 Private Music Lesson Program, students and families agree to the following policies.

Lesson Commitment:

- Students must commit to a minimum of 4 weeks out of the 6-week session.
- Registration request must include 4, 5, or 6 specific lesson dates from the list.

Payment & Withdrawal:

- The Summer 2019 Private Music Lesson tuition must be paid by June 18, 2019.
- Franklin Music Boosters scholarships are accepted for partial or whole payment.
- Due to the short duration of the summer session, no withdrawals or refunds are available.

Student Absences & Make-Up Lessons:

- Once you have received a confirmation email for Summer 2019 private lessons, you are committed to those lessons, whether or not you are able to attend them.
- Due to the short duration of the summer session, we do not offer makeups for missed lessons.

Teacher Absences: In the unlikely event that a teacher must miss a summer lesson, notice to the student will be given immediately after our office is informed of the situation. In that instance, a credit or a refund will be issued.

Drop-Off and Pick-Up:

Elementary students: For drop-off of students in grades 2-5, parent/guardian must enter the building with the student, bring them to the Lifelong Music Academy office, and sign them in. For pick-up, parent/guardian must enter the building and come to the Lifelong Music Academy office to pick up the student. ***Parents/guardians are expected to be on time for pick-up.***

If a person other than the parent/guardian is to pick up an elementary student, the parent/guardian must email MusicAcademy@franklins.net in advance to notify them of the change. The person picking up may also bring a signed note from the parent/guardian giving them permission to pick up. Only individuals 18+ may pick up a child.

Middle School and High School students: Students in 6-12 grade may enter the building by themselves, sign themselves in at the Lifelong Music Academy office, and leave the building by themselves after notifying the office their lesson is complete.

Allergies and Medical Conditions: There is no nurse present in the schools during the Summer 2019 Private Music Lesson program. If a student has a life threatening allergy or medical condition, it is the responsibility of the parent/guardian to (1) complete the relevant section of the Private Music Lesson Registration Form, and (2) supply the Lifelong Music Academy office with any necessary medical supplies such as an inhaler or EpiPen®.